

CALL FOR PARTICIPANTS

NEXT LEVEL! (bonus life?)

strategies and practices for sustainable international youth work beyond Youth in Action

>>> VIENNA, AUSTRIA • January 31st – February 7th of 2014 <<<

Dear friends, dear colleagues,

the Austrian Civil Society Organisation “coobra” are happy to invite you to nominate participants for our 6-day “Youth in Action”-funded **East-West training course “NEXT LEVEL! (bonus life?)”**, to take place from **January 31st – February 7th of 2014 in Vienna, Austria.**

The training course is targeted at **youth workers representing youth organizations from the following countries** (other countries are NOT eligible, **do NOT apply if you do not represent one of the following countries**):

PROGRAMME COUNTRIES	PARTNER COUNTRIES
• Austria	• Armenia
• Denmark	• Azerbaijan
• France	• Belarus
• Hungary	• Georgia
• Italy	• Moldova
• Poland	• Ukraine

MAIN PROGRAMME ELEMENTS

- **getting to know each other at all levels**, by comparing, sharing and showcasing ...
 - ... the needs and realities of our societies
 - ... the values, concerns and visions of our organisations
 - ... the realities and practices in our local and international youth work
- **strategies and practices for sustainable international youth work**
 - FOCUS 1: **PEOPLE!** – win-win situations, empowerment and volunteering
 - FOCUS 2: **PLANS & RESSOURCES!** – how to create and manage them efficiently
 - FOCUS 3: **SOCIAL ENTREPRENEURSHIP!** – a new spirit of action
- fostering of **local and international actions and partnerships** for the future, with a focus on ...
 - ... sustainability and impact
 - ... East-West cooperation
 - ... ERASMUS+
- BONUS FEATURE: the magic **atmosphere of Vienna and Austria in wintertime** ☺

CONTEXT, RATIONALE AND AIM

The European Commission's programme Youth in Action has over the past years enabled many positive and fruitful actions for young people and civil societies all across Europe and her neighbouring regions. As the programme is coming to its end, it is a good moment to reflect on its legacy, and how to keep up the positive work for the future, independently from any potential successor programme(s) by the European Commission. And not only to keep our work up, but to even bring it to a higher level in terms of impact, stability and sustainability!

The approach proposed for this comprises of several connected concerns and actions, which we will go through during the training course:

- to make sure our services and actions are **based 100% on the needs and realities of our target groups and beneficiaries**
- to **assess and adopt existing good practices** from the legacy of Youth in Action and the existing local and international youth work, as represented by the partner organisations
- to put a strategic focus on **creating win-win situations with and for the different groups of people we work with** (*this concerns strategic management as well as volunteerism and empowerment*)
- to put a managerial focus on the **creation and efficient management of stable resources** (*this concerns amongst other organisational management, project management, financial management and fundraising*)
- to adopt and promote an **entrepreneurial mindset** (*this includes active participation, European citizenship, creativity and social entrepreneurship*)
- to put a structural focus on **co-operation and networking**, on local as well as international level

PEDAGOGIC APPROACH

The training course will be based on the **specific needs of the participants** and will be **highly participatory**. Diversity, eg in the group of participants, will be considered as a resource for the exchange and transfer of competences. There will only be few frontal lectures, the main part of the training course will be delivered in the form of **practical sessions implemented by the participants in a learning-by-doing fashion**. The trainers will take care of creating a **supportive and safe learning environment**, where participants are encouraged and coached while mastering challenges that contribute to their **personal, professional and organisational development**. Special attention is paid to making the **learning points of the training course relevant, sustainable and transferable**, eg by producing exhaustive documentation and by providing templates for tailor-made development and action plans.

PARTNER ORGANISATIONS AND PARTICIPANTS

All partner organizations should **meet the following criteria**:

- **TARGET GROUP**: be working (among other) **with and for youth**
- **SCOPE**: have (among other) a strong **transnational and/or local aspect** in their youth work
- **ACTIVITIES**: implement (among other) **educational activities and mobility projects**
- **VALUES**: **share, promote and live European values**, especially solidarity, respect, intercultural dialogue, equal opportunities, unity in diversity, cohesion, inclusion, active citizenship and participation
- **MISSION**: have a benevolent mission aiming in any way at the **development and support of society**
- **LOCATION**: **be situated in any of the following countries** // → EU → // Austria, Denmark, France, Hungary, Italy, Poland // → EECA → // Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine
- **COMMITMENT**: be fully committed to contribute to the **preparation and implementation** of the project, and have **concrete plans on how to follow-up on its results**

The partner organizations nominate participants to the training course. The participants can be recruited from within the own organisation, or from further local partner organisations. **The participants should be ...**

- ... **actively involved in your organisation**, preferably in managerial position
- ... able to attend for the **full duration of the event**
- ... **able to fully communicate in English**
- ... **situated in any of the following countries:** // → EU → // Austria, Denmark, France, Hungary, Italy, Poland // → EECA → // Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine
- ... in a position and willing to **follow-up on the outcomes of this training course in your organisation via active youth work**

CONDITIONS & ARRANGEMENTS

The training course will take place from **January 31st – February 7th of 2014** in a central district of **Vienna, Austria**. The activity is funded by the **Austrian National Agency for the European Commission's Youth in Action programme (A 3.1, EPYW)**. Thanks to this funding, the following conditions can be offered:

■ FINANCES

- The **international travel costs are covered with 70%**, up to the following maximum travel costs (100%) amounts per person: // → EU → // Austria EUR 70, Denmark EUR 370, France (la Reunion) EUR 1500, Hungary EUR 60, Italy EUR 325 Poland EUR 190 // → EECA → // Armenia EUR 600, Azerbaijan EUR 700, Belarus EUR 400, Georgia EUR 460, Moldova EUR 400, Ukraine EUR 420
- **Visa costs are covered 100%**
- board, lodging, local transports, all materials and the content of the training course are covered for **a participation fee of EUR 50.**

■ FOOD, ACCOMODATION AND LOCAL TRANSPORT

- The accommodation will be provided in the **7th district of Vienna**. The district is centrally located and very lively, popular among students and full of pubs and cultural activities. **We are located at walking distance from the historic center of Vienna.**
- Participants will be provided **3 meals a day, as well as coffee breaks**. Dietary constraints such as vegetarianism will of course be taken into consideration as much as possible. Please be however open-minded and curious to sample Austrias renown cuisine!
- Participants will be provided with a **weekly pass for the public transport in Vienna**
- Participants as well as the team of trainers and organisers will be accomodated in **double and triple rooms in a very cosy and popular youth hostel**. It is required to bring your own towels and slippers. Here you can have a look at the youth hostel: <http://www.oejhv.at/index.php?id=149&L=1>

■ FURTHER CONDITIONS

- **You are in charge of arranging your own insurance** for your travel and stay in Austria.
- **Reimbursement of travel costs:** for participants from partner countries (=EECA), the reimbursement of travel costs will be done in Vienna on the spot in cash (EUR), on basis of the presented original invoices and documents brought by you to Austria and handed to the organisers. Participants from EU countries will be reimbursed after the training course by bank transfer, upon submission of all travel documents, boarding passes and relevant invoices by surface mail. The **conversion rates** used will be the ones for the month of February 2014 as recommended by the European Commission: http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm

- **The timeframe of the training course is January 31st evening to February 7th in the morning.** Costs for food and accommodation outside of this timeframe have to be borne by yourself.
- **Full participation during the whole training course is mandatory.** Absence from sessions of the training course without prior agreement with the organisers can lead to expulsion from the course and travel costs might not be reimbursed.
- Due to the strict rules of the donors, **the travel to and from Vienna can only differ maximum 2 days from the dates of the activity. The recommended travel dates are arrival on January 31st and departure on February 7th.** If you wish to arrive earlier or stay longer, eg to do some tourism, you have the following possibilities:
 1. arrival January 29th + departure February 7th, or
 2. arrival January 30th + departure February 8th, or
 3. arrival January 31th + departure February 9th.

THE TEAM

These fine individuals will be at your service:



Stella Aleksanyan
ARMENIA



Iwona Nowak
POLAND



Giorgi Aronia
GEORGIA



MarCus Vrecer
AUSTRIA

NEXT STEPS

In order to apply as a participant, **please DULY fill in the following online form (deadline January 19th):**

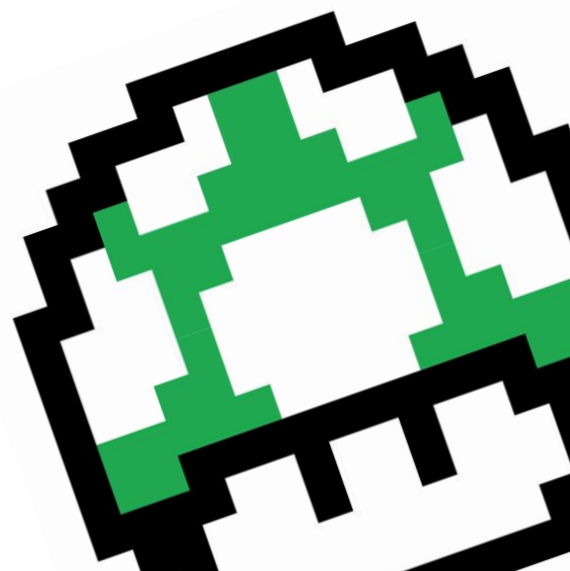
https://docs.google.com/spreadsheet/viewform?usp=drive_web&formkey=dGJRakRuRTI6RnFENzNQk45TWUzRHc6MA#gid=0

You will be informed on January 20th if you have been selected or not. Do not arrange any travel before receiving the result of the selection process. In case you have been selected and you need a visa, you will receive an invitation letter on January 20th. Please be prepared to apply for your visa on January 22nd, which usually takes a working week to be granted.

We wish you good luck for the application process! Also, please forward this call to any persons or organisations you deem interested.

CONTACT

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strategies and practices for sustainable international youth work beyond Youth in Action / Vienna, Austria, January 31st – February 7th of 2014

	January 31 st	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	February 7 th	
	ARRIVAL (α)	SETTING THE FRAME	PRACTICES AND ENTREPRENEURSHIP	COOPERATION & COMMUNICATION	LOCAL REALITIES	PROJECT MANAGEMENT	PROJECT DEVELOPMENT	BYE BYE (Ω)	
breakfast	arrival - transport to venue - checking-in @ venue - acclimatization	breakfast	breakfast	breakfast	breakfast	breakfast	breakfast	breakfast	
EYE-OPENER		official opening - setting the ground - getting to know each other - team-building	learning garden & morning hat	learning garden & morning hat	learning garden & morning hat	learning garden & morning hat	learning garden & morning hat	departure from Vienna	
MORNING			meeting community needs and the needs of target groups - social entrepreneurship	creating win-win situations in working with people	study visits and testimonies of local youth work Vienna	practical tools for the efficient management of organisations, programmes and projects	project development - optional workshops - YOUTHPASS		
lunch		lunch break	lunch break	lunch break	lunch break	lunch break	lunch break		lunch break
AFTERNOON		NGO-elevator	sustainable practices of YiA and our NGOS	efficient communication	cultural discovery of Vienna & traditional dinner	ERASMUS+ - project bazaar	finalization - presentation of results		
L'HEURE BLEUE		flash feedback - peer work	flash feedback - peer work	flash feedback - peer work		flash feedback - peer work	final evaluation - official closing		
dinner		dinner	dinner	dinner		dinner	dinner		dinner
EVENING		ice-breaking	welcome party	movie night	intercultural evening	relaxation	C U soon party		